ARTICLE I - NAME AND OFFICE

The organization shall be designated as the Academy of International Business, Bolivian Chapter; or, in short as AIB-B. As such, AIB-B is a subnational chapter of the Academy of International Business, Latin American Chapter.

The offices of the AIB-B shall be located at the address Paradise street # 006, Mirador zone, Cochabamba Bolivia, or at such other place as may be designated by the AIB-B Chapter Chair.

ARTICLE II - MISSION AND OBJECTIVES

The mission of the AIB-B is:

To foster education and to advance professional standards in the field of international business within the country.

The objectives of the AIB-B are:

(a) to facilitate the exchange of information and ideas among educators and between business and academic fields;
(b) to encourage and assist research activities which advance knowledge of international business operations and increase the available body of teaching materials;
(c) to cooperate whenever possible with government, business and academic organizations for the furtherance of these basic objectives. However, to avoid the compromise of the intellectual integrity of its members, the AIB-B shall not adopt a partisan position on any matter involving particularistic interests (either private or public);
(d) in general, to support the activities of the parent organization, the Academy of International Business; and in particular, to increase the membership of that Academy.

ARTICLE III - MEMBERSHIP

All members-in-good-standing of the Academy of International Business (AIB) who reside and/or work within the country of Bolivia are also members of the AIB-B. Members of the AIB-B are subject to the Constitution and Bylaws of the parent organization (AIB). There shall be no separate levy of membership dues for chapter membership in the AIB-B. All elected officers of the AIB-B must be AIB members-in-good-standing, whose primary chapter affiliation is within the Bolivian region. In addition, honorary membership in the AIB-B will be made available in special cases such as plenary speakers at the annual meeting. Persons will be nominated for such honorary membership by the Chapter Executive Committee.
ARTICLE IV - MEETINGS

An Annual Meeting of the AIB-B shall be held at such time and place as determined by the Chapter Executive Committee.

ARTICLE V - GOVERNMENT

The governance of the AIB-B will be vested in a Chapter Chair, Vice-Chair, and a Treasurer, all of whom shall compose the Executive Committee of the Bolivian Chapter. In addition to the three officers, the past Chairs, whose terms have expired, shall remain on the Executive Committee as ex-officio.

The AIB-B’s eligible voting members shall elect the Chapter Chair, Vice-Chair, and Treasurer for a term of three years by a majority of the votes cast. The election of these positions normally shall be by mail ballot. The candidates for Chapter Chair, Vice-Chair, and Treasurer will be selected by a Nominating Committee and announced at the Annual Meeting. Any AIB-B member may also nominate a candidate for either position at the Annual Meeting by presenting a petition of nomination signed by at least ten AIB-B members.

Ballots will be mailed to all members in good standing no later than July 31 of the appropriate year. The deadline for the return receipt of the ballots shall be September 15 of the same year. Candidates receiving the largest number of votes, out of the votes cast for a particular office, shall be deemed elected and their names forwarded to the parent organization's Executive Board for approval.

No individual shall hold the same office for more than two consecutive terms. Student and institutional members are not eligible to hold positions on the Chapter Executive Committee. The duties of each office are specified separately in the By-Laws of this Chapter.

ARTICLE VI - AMENDMENT OF THE CONSTITUTION

Amendment of the constitution shall be effected by a two-thirds majority of the votes cast by the membership in response to a mailed ballot. Membership shall be judged to include the members with voting rights as prescribed in Article III, who are in good standing 60 days prior to the date of mailing the ballot.

Proposals to amend the constitution will be mailed to the membership when endorsed in writing by at least fifteen members, or endorsed by majority of the members in attendance at the Annual Meeting, or endorsed by a majority of the Chapter Executive Committee. An amendment that is in conflict with the Constitution and By-Laws of the parent organization (AIB) will not be forwarded for vote without the explicit consent of the AIB Executive Board.
BY-LAWS OF THE ACADEMY OF INTERNATIONAL BUSINESS, BOLIVIAN CHAPTER

I. MEMBERSHIP:

Members of the Academy of International Business who select the AIB-B as their chapter of primary affiliation may affiliate with other regional Chapters of the Academy, but they may vote in only one Chapter in any year.

2. MEETINGS:

a. Business Meetings

The place of each business meeting shall be announced at least in the program of the AIB-B's Annual Meeting.

b. Special Meetings

Special meetings in addition to the Annual business meeting provided for in the constitution may be called by the Chapter Executive Committee. Notice of the time, place, and agenda of such special meetings shall be given to the members by mail.

3. DUTIES OF CHAPTER OFFICERS

a. Chair

1. The chair shall preside at all meetings of the AIB-B.
2. The Chair shall appoint and instruct all committees.
3. The Chair shall be responsible for administrative direction of the Chapter, supervising the functions of the other offices.
4. The chair must submit, through the Academy of International Business Vice President Administration, an annual budget for the Academy of International Business Executive Board approval, no later than three weeks prior to the Academy of International Business Annual Meeting. The budget should preferably include an anticipated surplus.
5. The Chair must submit a written annual report of the chapter's activities to the AIB Executive Secretary, no later than three weeks prior to the AIB Annual Meeting.
6. The Chair, or their duly elected representative, shall serve as the AIB-B representative on the Chapter Coordination Committee of the Academy of International Business.

b. Vice-Chair

1. The Vice-Chair shall assist the Chair with all responsibilities.
2. In the Chair’s absence, the Vice-Chair shall perform the Chair's duties.
c. Treasurer

The Treasurer shall be responsible for maintaining the accounts of the Chapter, collect funds, donations, registration fees and make payments for the necessary activities of the chapter such as annual luncheon, printing, and other necessary administrative expenses as determined by the Chair and Vice-Chair of the Chapter. The Treasurer shall also prepare all financial reports for the membership, and if necessary, for auditors. He/she is responsible for maintaining a bank account in the name of the Chapter (wherever he/she resides) and be in constant communication with the officers of the Chapter about financial conditions of the Chapter.

4. COMMITTEES:

The Chapter Executive Committee shall form certain standing committees such as Program Committee, Nomination Committee, and Membership Committee whenever needed, The Chair shall be an ex-officio member of all such committees and may delegate responsibilities to others. The Executive Committee may appoint any member of the AIB- B to serve on any specific standing committee. The terms of office for members of the standing committee shall be determined by the Executive Committee.

5. FISCAL YEAR:

The fiscal year shall coincide with that of the parent organization the Academy of International Business.